

WEEKLY REPORT

Group name : MAY1430	Date: 9/16/13
Client/Advisor: Siemens/Dr. Weiss	
Attendees/Role: James Erickson(Logic Dev), Logan Scott(Test), Anthony Allevan(PM), Paul Uhing(Architect), Matt Mayer(Interface Dev)	

ACCOMPLISHMENTS FOR PAST WEEK

WHAT	WHO	WHEN
Emailed client/contact to provide our goals for our first meeting.	Anthony	Monday
We met with our Client.	All	Tuesday
Read Documentation to start figuring out what has been done/ what needs to be done.	All	Between Tuesday and Sunday
Setup all future meetings with our client.	Paul, Anthony, Matt, and Logan	Thursday
Discussed documentation and started working on our Project Plan 1	All	Sunday

PLAN FOR COMING WEEK/INDIVIDUAL TASKS

WHAT	WHO	WHEN
Work on Project Plan 1	All	All Week
Go to VRAC to figure out computer access and program access	All	Monday
Environment setup—Repository, program installation, “hello world” type introduction, and continue reading documentation	All	All Week

PENDING ISSUE

ISSUE	RESPONSIBILITY
Software/test hardware access	All

INDIVIDUAL HOURLY CONTRIBUTION

NAME	HOURS
Anthony	5
Logan	5
James	5
Matt	5
Paul	5

