

WEEKLY REPORT

Group name : MAY1430	Date: 9/8/13
Client/Advisor: Siemens/Dr. Weiss	
Attendees/Role: James Erickson(Logic Dev), Logan Scott(Test), Anthony Allevan(PM), Paul Uhing(Architect), Matt Mayer(Interface Dev)	

ACCOMPLISHMENTS FOR PAST WEEK

WHAT	WHO	WHEN
We met with our advisor	All	Friday
Emailed client/contact to schedule first meeting	Anthony	Sunday
Created meeting agenda for first client meeting	Paul	Sunday
Decided tentative roles, meeting schedule	All	

PLAN FOR COMING WEEK/INDIVIDUAL TASKS

WHAT	WHO	WHEN
Meet with client and figure out project details		

PENDING ISSUE

ISSUE	RESPONSIBILITY
Contact client/isu contact	Paul/tony

<u>NAME</u>	<u>HOURS</u>
Anthony	3
Logan	3
James	3
Matt	3
Paul	3

INDIVIDUAL HOURLY CONTRIBUTION

