

WEEKLY REPORT

Group 29 – SIDS Night Eye Guardian			Date 9/23/2013	
Client/Advisor Diane Rover				
Group Members: Nicole Bruck Jeremy Dubansky Daisy Isibor Eric Woestman				
Accomplishments of Week				
<ul style="list-style-type: none"> • Contacted Client (Cervantes) and set up meeting for Monday, Sept. 23rd at 7 PM. He is bringing video and demo of their project. • Requested access to previous senior design's documents and final report • Reviewed previous project to be familiar before meeting with client and discussing new requirements. 				
Plan for coming week				
<ul style="list-style-type: none"> • Meeting with Client and begin drafting project plan based on specifications and requirements. 				
Pending issues				
Reviewing project details and understanding goals of our project				
Individual Contributions				
Name	Role	Responsibility	Hourly Contribution	Cumulative Hours
Nicole Bruck	Team Lead	Drafted Client Email/Organizing Meeting	2	5.5
Jeremy Dubansky	Customer Communication	Drafting email to (adangloria@gmail.com) customer for required documents	1.5	4.5
Daisy Isibor	Manager	Reminders for meeting and weekly reporting	1	4
Eric Woestman	Advisor Communication	Contacting previous advisor (kamal@iastate.edu) about previous senior design group and getting documentation	1.5	5