

WEEKLY REPORT

Date: 9/16/2013

Group Name: Chimera

Project Number: May14-28

Client/Advisor: Diane Rover

Attendees/Role: Rui Li(Webmaster), Mario Leuang (Developer), Kevin Fox(Communications), Taylor Kohn(Secretary of Documents)

● **Past week accomplishments**

- Established contacts
- Established tools and communication within group
- Came up ideas for potential project
- Team Meeting held the 15th

● **Plan for coming week**

- Decide on project
- Write follow up email to shawn(microsoft lead) to try and get a response
- The 2014 rules have posted, so we will need to make an account and get the team registered.

● **Pending issues**

- Choose a team name
- Choose a project
- Trying to hear back from our lead at microsoft

● **Individual contributions**

- Mario
 - Brainstormed 8 project ideas
- Rui
 - Website management, 1 idea
- Kevin
 - Came up with 2 project ideas
 - Emailed project contact, waiting on a response

- Taylor
 - Came up with a project idea
 - Researched the 2014 cup site

- **Individual hourly contribution(exclude the class)**

- Rui Li - 1
- Mario Leuang - 2
- Taylor Kohn - 1
- Kevin Fox - 1