

## WEEKLY REPORT

<b>Group:</b> May14_13	<b>Date:</b> 06/09/2013
<b>Client/Advisor:</b> Kathryn Stolee	
<b>Attendees/Role:</b> NA (still trying to arrange meeting times)	

Past week accomplishments			
What	Who	When	
Trying to arrange meeting times	all	Week 1	
Plan for coming week			
What	Who	When	
Arrange meeting time	all	Nxt mtg	
Think of a name	all	Nxt mtg	
Begin Specifications	all	Nxt mtg	
Pending issues			
Description	Action	Target date	

Arrange meeting time	Verify during class	10/09/ 2013	
<b>Individual contribution</b>			
<b>Name</b>	<b>Responsibility</b>	<b>Planned date</b>	<b>Actual date</b>
Cody Hoover	Digital scheduling	03/09	03/09
Carl Chapman	Weekly Report 1	06/09	06/09
<b>Individual hourly contribution</b>			
<b>Name</b>	<b>Number of Hours</b>	<b>%</b>	
Carl Chapman	1	20	
Cody Hoover	1	20	
Cole Groff	1	20	
Kaitlin McAbee	1	20	
Trevor Lund	1	20	

### **Write more detail report**

We have struggled with timetomeet scheduling software because one person's available hours are changed by the next person who tries to

describe their available hours. We will have to reconvene during class time to complete the scheduling problem, but Wednesday at 4:00pm might be an acceptable time. Kathryn Stolee gave a talk about our proposed subject, with Carl, Trevor, Cody and Kaitlin attending.