

WEEKLY REPORT

<i>Group name : MAY2014-07</i>	<i>Date: November 18, 2013</i>
<i>Client/Adviser: Dr. Daniels</i>	
<i>Attendees/Role</i> <i>Arielle Czalbowski/Communicator</i> <i>Piriya Hall/Project Manager</i> <i>Albert Kurniawan/Analyst</i> <i>Wanting Zhao/Systems</i>	

ACCOMPLISHMENTS FOR PAST WEEK

<i>WHAT</i>	<i>WHO</i>	<i>WHEN</i>
<i>Finished designing the course website and uploaded it to the school servers; only minor revisions need to be made.</i>	<i>Arielle</i>	<i>11/13</i>
<i>Moved cart with 3D printer on it from the opposite side of the lab to the side that is closest to our machine, so we can finally connect the 3D printer to our computer and begin working.</i>	<i>Piriya, Team 06</i>	<i>11/12</i>
<i>Finished revising project plan, and made appropriate revisions to design document to bring our documentation up to speed.</i>	<i>Arielle</i>	<i>11/14</i>

PLAN FOR COMING WEEK/INDIVIDUAL TASKS

<i>WHAT</i>	<i>WHO</i>	<i>WHEN</i>
<i>Update website; fix errors on website; get pictures for website and implement them; begin looking at getting final presentation together; help with calibration program.</i>	<i>Arielle</i>	<i>11/21</i>
<i>Code, debug, and finalize calibration program; help with getting information together for final presentation; send e-mail to Wanting to catch her up on what we have been doing.</i>	<i>Piriya</i>	<i>11/21</i>
<i>Help with coding and debugging calibration program; help with getting information together for final presentation.</i>	<i>Albert</i>	<i>11/21</i>

<i>Catch up on what we have been doing as a team and fully understand everything that we have done and come back ready to contribute to the project.</i>	<i>Wanting</i>	<i>11/21</i>
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PENDING ISSUE

<i>ISSUE</i>	<i>RESPONSIBILITY</i>
<i>Wanting has missed the past two meetings due to being in China. Since we have made some good progress on our project, she needs to be updated on what we have been doing and fully understand what we have done and where we plan to go.</i>	<i>Piriya</i>
<i>Even though our printer is in much closer proximity to our workstation, the USB cable is still too short to reach from the printer to the work machine. We need to make constant use of Piriya's USB extension cable until we can find a more permanent solution.</i>	<i>Piriya</i>
<i>Due to all of the issues that we have have faced in getting our project to work, we are putting out our calibration program much later than we would have liked. We need to finish it this week so that Team 06 can use it to do their work.</i>	<i>Arielle, Piriya, Albert</i>

INDIVIDUAL HOURLY CONTRIBUTION

<u>NAME</u>	<u>HOURS</u>	<u>HOURLY BREAKDOWN</u>
<i>Arielle</i>	<i>6.5</i>	<i>1 .5 (meetings), 2 (full design document & project plan revision), 3 (website design and implementation)</i>
<i>Piriya</i>	<i>4</i>	<i>1.5 (meetings), 1 (read through program), 1 (began implementation of program), .5 (checked through documentation for accuracy)</i>
<i>Albert</i>	<i>1.5</i>	<i>1.5 (meetings)</i>
<i>Wanting</i>	<i>?</i>	<i>Wanting is still in China, so we do not know her hours. She has been interviewing for a job, so presumably she has not had time to put work into the project.</i>