

WEEKLY REPORT

Group Project 05: Gyroscopic Roller Alignment	Date 6 Feb. 2013
Client Dan Stieler	Advisor Degang Chen
Attendees/Role: All Members Present	

Past week accomplishments			
What	Who	When	
Tour of PowerFilm.	Everyone	5 Feb.	
Investigate potential hardware resources.	Ellen	6 Feb.	
Plan for coming week			
What	Who	When	
Design sketches	Everyone	13 Feb.	
Place request for hardware with resources	Ellen	10 Feb.	
Add to requirements document	Aaron	11 Feb.	
Pending issues			
Description	Action	Target date	
No designs proposed	Sketch basic design ideas (1 ea.)	13 Feb.	
Reqs. need "fleshing out"	Add report on P.Films	11 Feb.	
Individual contribution			
Name	Responsibility	Planned date	Actual date
Aaron	Create project repository	None	5 Feb.
Ted	Project page	Throughout	Throughout
Ellen	Investigate resources	2 Feb.	2 Feb.
Individual hourly contribution			
Name	Number of Hours	%	
Ted Beem	1.2	37.5	
Ellen Laird	1.1	34.4	
Aaron Peterson	0.9	28.1	

Further Detail:

Requirements were finally made more concrete and background to project scope made clear via face-to-face client interaction. Next step is to hash out basic design ideas and discuss merits at next meeting. Set up cloud repository for project assignments, documents, etc. Will add more supplemental information to documentation of project requirements as per advisor suggestion. Will look into acquiring test samples of microcontrollers, gyroscopes, etc. from hardware companies (TI, etc.).