

To: Dr. Mani Mina

From: Andrew Hoyt (Communications)

Cc: Tamara Bartlett (Team Leader)
Kat Mitchell (Website Developer)
James Rich (Project Developer)

Subject: Group 10 Weekly Report 4

Date: 12 February 2012

Time Accounting	Tamara Bartlett	Andrew Hoyt	Kat Mitchell	James Rich
<i>Administrative Hrs.</i>	3+(1)	3+(1)	3+(0.5)	3+(0.5)
<i>Research Hrs.</i>	1.5	0	0.5	0
<i>Development Hrs.</i>	0	0	0	0.5
Total:	5.5	4	4	4

Accomplishments for Past Week:

- (1) Project plan done
- (2) Feature commonality chart started
- (3) Feature variability chart started
- (4) Decision for no "Yo-Yo" board this semester (out of project scope, for now)
- (5) Functionalities of devices fleshed out

Plan for Coming Week:

- (1) See Lee Harker
- (2) Finalize Project Plan installment 1 in MS Word
- (3) Turn in Project Plan
- (4) Continue to work on commonality and variability charts

Pending Issues:

- (1) Locker access needed for project devices

Individual Contributions:

- (1) Kat and James now possess tablets
- (2) Andrew tidied up the project plan
- (3) Tamara met with Mani and did additional research/planning
- (4) Everyone worked on the project plan and functionalities outline